

## Student Image Permission Form

Dear Parent or Guardian,

(School Name) \_\_\_\_\_ School hosts a Website at: \_\_\_\_\_ as well as a school Facebook and other Social Media pages, and a school video YouTube page. Occasionally we wish to post a picture of a particular school activity or student accomplishment such as a science project, a play, artwork, sporting event, or other activity. This may involve posting a picture showing a student, a group of students, or a sample of a student's work. We may also use these photos in brochures, posters, and in various other school publications. Videos produced by the school and/or its students and featuring the benefits and activities of (School Name) \_\_\_\_\_ School, may also be posted on our website, YouTube and Facebook/Social Media pages.

If students' images or works are used in any of these print or electronic contexts:

- Only first names shall be used if referencing student pictures or scanned classroom work.
- Personal information will not be published.
- Documents will not include information that indicates the physical location of any student at a given time other than attendance at a particular school or participation in an activity.

**(NOTE: Should a photo of the student be included in a media release (print, online, TV, radio), first and last name of the student *will* need to be included. Your permission would cover this usage as well.)**

Before posting pictures of students, samples of student work, or videos featuring students, we require that the parent(s)/guardian(s) sign the permission form below. **\*Please be aware that images of students may also be shared with the Office of Education, Evangelization and Catechesis for use in their electronic and print media. Your permission would cover this usage as well.** We will keep this signed form on file for this school year.

## Student Image Permission Form

I **grant** (School Name) \_\_\_\_\_ School permission to use photo or video images of my son/daughter or a sample of his/her work such as a poem, story, artwork, etc. on the (School Name) \_\_\_\_\_ School website, Facebook/Social Media pages, YouTube page, or in other print or electronic media, including use by the Office of Education, Evangelization and Catechesis (OEEC).

Please check the blanks below to indicate which permission(s) you grant and then sign and date as indicated.

\_\_\_\_\_ (School Name) \_\_\_\_\_ School has permission to post samples of my son/daughter's schoolwork in its media, and in the OEEC media.

\_\_\_\_\_ (School Name) \_\_\_\_\_ School has permission to post pictures or videos of my son/daughter in its media and in the OEEC media.

I do not grant (School Name) \_\_\_\_\_ School permission to use photo or video images of my son/daughter or a sample of his/her work such as a poem, story, artwork, etc. on the (School Name) \_\_\_\_\_ School website, Facebook/Social Media pages, YouTube page, or in other print or electronic media, or in OEEC media.

Print Name of Student \_\_\_\_\_

Print Name of Parent(s)/Guardian(s) \_\_\_\_\_

Signature of Parent(s)/or Guardian(s) \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** This agreement will be in effect as of the date signed and may be revoked at any time by contacting your son's or daughter's school principal.